



## Instructions

1. Under HEA 1344-2009, all homeowners who receive the homestead standard deduction are required to submit this form in order to verify their eligibility and to continue to receive benefits.
2. Those receiving the benefit of the deduction must list the last 5 digits of both their Social Security number and driver's license or state identification number. If the individual has no Social Security number, he or she may list only the last 5 digits of their driver's license or state identification number. If the individual has no driver's license or identification number, the last 5 digits of any federally-recognized identification number, such as a United States Permanent Resident ("A") Number, may be used.
3. Names should be listed as they appear in the records of the Social Security Administration, or as the legal name used when signing documents.
4. Under the law, married couples must submit the name and Social Security number (or other identifying number) and Driver's License or State Identification number of both spouses in order to continue to receive the homestead standard deduction. Married couples, regardless of whether they maintain a residence together, are only eligible for one homestead deduction in the State of Indiana.
5. If you do not have either a Social Security number, driver's license number or state identification number, or U.S. Permanent Resident ("A") number, please provide an explanation in Part 4, "Additional Information". If you do not have one of these documents, please contact your county auditor to ensure that you are able to keep your benefits if you are eligible.

**IMPORTANT NOTICE:** If a taxpayer becomes ineligible to receive a homestead deduction on a property for any reason, he or she must file a certified statement with the county auditor no later than 60 days after the date of that change. Failure to file this statement will result in the imposition of any additional taxes that would have been due on the property if the individual had filed the statement as required under the law, plus a civil penalty equal to 10% of the additional taxes due. This penalty is in addition to any interest or penalties for a delinquent payment that might be due

Complete and return to:

PEGGY HOLINGA-KATONA  
LAKE COUNTY AUDITOR  
2293 N MAIN ST  
CROWN POINT IN 46307  
(219) 755-3120